



# Falcon Junior School

Falcon Road West, Sprowston, Norwich NR7 8NT

Telephone: 01603 441417

Website: [www.falcon.norfolk.sch.uk](http://www.falcon.norfolk.sch.uk)

Email: [office@falcon.norfolk.sch.uk](mailto:office@falcon.norfolk.sch.uk)

Headteacher: Mr E J Savage

11<sup>th</sup> February 2019

Dear parents and carers

I am writing to you regarding the parking situation outside school and the staff car park.

It has been brought to my attention that parents are parking on the yellow zig zag lines outside the school gates and on the yellow line marked with clearway signs which restrict parking between 8am and 6pm. There have been several near misses on the road. Please support the school by ensuring that parking rules are adhered to. Parking enforcement officers will be patrolling the area. There have also been incidents of cars mounting the kerb at drop off around Linacre Avenue which is causing a hazard to pedestrians. Overleaf, is a letter from Norfolk Police regarding traffic outside schools.

Secondly, the car park at the school is for staff only. On Friday, there was an incident in which a staff member's car was damaged. No note or contact details were left with the school office therefore we are unable to trace insurance details. Unauthorised use of the staff car park will lead to us closing the gates permanently.

Thank you for your continued support.

Yours Sincerely

E J Savage

Headteacher